

## Continuity of Education Plan

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| School District | Lakeview School District   |
| Superintendent  | Dr. Hendley D.Hoge   |
| Address         | 2482 Mercer Street<br>Stoneboro, PA 16153-3127   |
| Email/Phone     | <a href="mailto:h_hoge@lakeview.k12.pa.us">h_hoge@lakeview.k12.pa.us</a><br>724-376-7911 ext. 6028 |
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| Goal of Plan  |
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| <p>To provide continuity of education from March 30 to April 9, 2020 to all students in K-12 through a combination of paper and pencil and online learning. Special Education revised all IEP's to include a COVID-19 statement and plan. Starting April 13, until further notice the Lakeview School District will move to direct instruction for all students providing FAPE for our special education students, and continuing to enhance our online program to help all students succeed in K-12.</p> <p>Free meals will be distributed to all children 18 years or younger on Monday and Wednesday until further notice. Three convenient locations across the district were options presented to families to provide breakfast and lunch services five days per week.</p> |

| Overview of Plan   |
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| <p>Students in Grades 8-12 have a school issued Chromebook. If they have the internet access they will complete assignments available through Google Classroom. If no internet is available, learning packets were made and will continue to be available for parents/students.</p> <p>Students in Grades K-7 have the option for online learning if they have their own personal device/internet or pencil and paper learning packets. The Lakeview School District has utilized robo calling and the district website to communicate updates.</p> <p>K-12 teachers contacted 936 students to communicate through email or telephone, depending on parent preference. Principals were responsible to ensure all contacts were made.</p> <p>The district utilized three Act 80 days on March 23, 25 and 27 in order for teachers to plan for online instruction, prepare learning packets or a combination of both. Google Classroom was utilized for Grades 5-12. ClassDojo in a combination with Google Shared Drives was used for K-4.</p> <p>The Central Office has convened administrative team meetings almost daily via Google Meet.</p> <p>Formal weekly and informal daily communication takes place with key school board members to assist with open dialogue and transparency.</p> |

## Expectations for Teaching and Learning

### Oakview (K-5)

- Students with internet access will be: interacting with their teachers via Dojo, Google Classroom response, submitting assignments, sitting in on Google Meets (at least once per week). Those without online access will complete work on paper packets distributed at the school or by mail, and if at all possible, returning to the school site or to collection boxes located at 3 district lunch pickup sites
- Beginning April 13, students will submit 5 lessons per week via Google Classroom, Dojo, email, or submission of paper packets. Attendance will be compiled weekly with one day of attendance counted per each lesson completed.
- Teachers will submit a weekly lesson outline for students to complete. Copies of this will be utilized by the school administration to review plans and also be attached as a cover to all paper packets distributed. Lessons will be standards based.
- Teachers will be available for weekly or bi-weekly phone contacts, continuous online ClassDojo communication, or Zoom/Google Meetings with each student and parent in their homeroom. Special Education teachers will communicate with students/parents on their caseloads, and support regular education teachers.

### Lakeview Middle-High School (6-12)

- Students will participate in online learning daily; interacting with their teachers via email, Google Classroom response, submitting assignments, sitting in on Google Meets (at least once per week).
- Those without online access will put in daily work on the packets provided and if at all possible, submit that work by taking pictures and emailing to teachers.
- Beginning April 13, students will submit a daily "attendance assignment" through their Advisory teacher, who will then enter the attendance into CSIU. Those without technology will call in to a daily attendance number.
- Teachers will submit weekly plans for virtual instruction. They will upload assignments to be printed and provided to students without technology access. Lessons will be standards based.
- Teachers will provide virtual learning experiences and will do a live google meet session at least one time per week. They will be available for office hours to conference with individual students who need assistance. Special ed teachers will participate in live google meet sessions in order to provide supports and ongoing assistance with individual students both virtually and via phone calls.

### Communication Tools and Strategies

Blackboard (Robo Calls)  
District Webpage  
Phone calls and messages having a 24 hour turn-around time.  
Google Classroom for district daily updates.  
Zoom meetings for school board meetings and Google Meet for committee meetings.  
Principals have Google Classroom setup for communication with staff.  
Staff are expected to make initial calls to all families during Act 80 days (March 23,25, 27).  
Ongoing communication with home via the classroom teacher.  
Social media via school Facebook accounts  
USPS Mailings  
ClassDojo for K-5 Families

### Access (Devices, Platforms, Handouts)

ClassDojo K-5  
Chromebooks 8-12  
Google Classroom for every 5-12 course  
Google meet for delivery of instruction (live and recorded) 6-12  
Printed packets for all students who do not have access to internet/device.

### Staff General Expectations

Oakview teachers will provide instructional opportunities through postings on ClassDojo, Shared Drives, or Google Classroom.  
Oakview teachers will provide opportunities for one-on-one telephone or online meetings with their students in their homerooms.  
LMHS teachers will provide instruction via Google Classroom with a minimum of one live Google Meeting expectation per week.  
LMHS teachers will schedule live sessions during their regularly scheduled class time in order to prevent overlap.  
LMHS Teachers are available to students/parents for office hours daily during “plan period” or when not providing instruction.  
K-12 Teachers will upload documents to be printed for packets for those students who do not have internet access on a weekly basis.  
K-12 Teachers and staff will monitor student participation and will seek out struggling students and/or students who are not attending regularly, and forward those names to administration for additional interventions.  
K-12 Teachers will attend and participate in weekly faculty, grade level, and/or department PLC meetings.

### Student Expectations

K-12 Students will touch base with each of their teachers on a daily basis via Class Dojo, Google Classroom comments, assignments, and/or Google Meets.

K-12 Students without internet access will complete all packet work provided within the time frame of 1-2 weeks.

K-12 Students will participate individually and in group activities daily as directed by the teacher.

K-12 Students will follow their regular daily schedule of classes for group meetings.

K-12 Students without internet access will be expected to communicate when teachers reach out to provide instruction.

### Attendance / Accountability

K-5 Attendance will be counted through the five learning activities assigned, weekly.

6-12 Teachers will document and monitor daily attendance by on-line activity as well as phone contact for students without internet access.

A combination of pass/fail and percentage grading will be used.

### Good Faith Efforts for Access and Equity for All Students

Multiple contacts are made with parents and documented to cover all 933 students in the district.

Accommodations for pick up of materials and free breakfasts and lunches have been provided and will continue to be provided as needed.

### Special Education Supports

Special Education Staff Meetings held with Google Meet weekly.

All IEP's revised with a COVID 19 statement and continuity of learning statement and a summary of how this will look for each student for March - 16 through April 9, 2020.

All 504 and gifted parents were contacted with communication and continuation of implementation moving forward, plans documented by case managers.

Mailing to all parents of Special Education students (not gifted or 504 parents) about FAPE and plan moving forward.

April 7 the district will mail Written Notice of Lakeview's Plan for providing a "Free and Appropriate Public Education" during the COVID-19 Closure April 13 and beyond until further notice. This distant learning plan will be mailed to every Special Education parent.

Staff will continue to modify, accommodate and meet the needs of students with IEP's providing instruction to the greatest extent possible and working with families to support ongoing learning.

### EL Supports

The two students that are EL are proficient and doing academically very well. Teachers are aware if students need any additional support they are to reach out to the ESL teacher. The ESL teacher monitors grades and completes quarterly checks.

#### Gifted Education

Thirty-nine (39) students are in a Google Classroom where our gifted teacher provides enrichment and adheres to the established GIEP.

#### Building/Grade Level Contacts

**Lakeview School District**  
**2482 Mercer Street**  
**Stoneboro, PA 16153-3127**  
**724-376-7911**

##### Central Office

Dr. Hendley Hoge, Superintendent, x6028 [h\\_hoge@lakeview.k12.pa.us](mailto:h_hoge@lakeview.k12.pa.us)

Julie Lyon, Assistant to the Superintendent, X6026 [j\\_lyon@lakeview.k12.va.us](mailto:j_lyon@lakeview.k12.va.us)

Cheryl McCauley, Business Director, x6031 [c\\_mccauley@lakeview.k12.pa.us](mailto:c_mccauley@lakeview.k12.pa.us)

##### Lakeview Middle-High School

Grades 6-12

David Blakley, Principal of Student Activities, x6118 [d\\_blakley@lakeview.k12.pa.us](mailto:d_blakley@lakeview.k12.pa.us)

Laurie Snyder, Principal of Academics, x6123 [l\\_snyder@lakeview.k12.pa.us](mailto:l_snyder@lakeview.k12.pa.us)

##### Oakview Elementary

Grades K-5

Kevin Boariu, Principal, x6136 [k\\_boariu@lakeview.k12.pa.us](mailto:k_boariu@lakeview.k12.pa.us)

Nancy Keeling, Special Programs and Assessment Coordinator, x2114 [n\\_keeling@lakeview.k12.pa.us](mailto:n_keeling@lakeview.k12.pa.us)

#### Resource Links

<https://www.lakeview.k12.pa.us/>