



# ARP ESSER Health and Safety Plan Guidance & Template

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Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of [masks](#);
- b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
- c. [Handwashing and respiratory etiquette](#);
- d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
- e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
- f. [Diagnostic](#) and screening testing;
- g. Efforts to provide COVID-19 [vaccinations to school communities](#);
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.\* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

\* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

## **Additional Resources**

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

## Health and Safety Plan Summary: LAKEVIEW MIDDLE/HIGH SCHOOL

Initial Effective Date: **June 22, 2021**

Date of Last Review: **June 21, 2021**

Date of Last Revision: **August 17, 2020**

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

The LEA will continue to follow CDC and local mandates/guidelines as listed in section 3 of this summary with specific attention to cleaning and proper disinfecting of facilities, social distancing to the extent possible, and contact tracing in combination with isolation or quarantine.

The LEA will continue to educate students and staff on signs and symptoms of Covid-19 as well as continue prompting communication with families and community members directly affected by an isolation or quarantine.

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

The LEA will be hiring two school intervention specialists (one in each building) that will work with students that may have fallen behind in a grade level or specific area of curriculum. These services will be for elementary, middle and high school students to ensure they are performing grade-level expectations as well help our students recoup opportunities missed throughout the pandemic due to remote learning or other challenges.

The LEA will be hiring two licensed school therapists, who will be available as a resource to our students/staff dealing with any kind of trauma or have any social/emotional need. The school district will also be implementing a social and emotional curriculum (Second Steps) to assist students grades K-8 with problem solving, strengthen coping skills, and build resiliency through school work.

The LEA will be hiring additional instructional support staff in effort to keep class sizes small in accordance with CDC/Local guidelines.

The LEA will be hiring 1 district social worker to help with attendance issues and will give our families direct connections to outside services that may have been limited throughout the pandemic.

The LEA will be hiring a Resource Officer to assist in the direct safety of the students and staff throughout the school day.

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>a. <b>Universal and correct wearing of <u>masks</u>;</b></p>	<p>Will be followed until June 28, 2021 or when 70% of Pennsylvania adults are fully vaccinated, whichever comes first per Governor Wolf's and Dept. Of Health guidelines.</p>
<p>b. <b>Modifying facilities to allow for <u>physical distancing</u> (e.g., use of cohorts/podding);</b></p>	<p>All classrooms have spread out student desks/work spaces as much as possible. All desks/tables are arranged to face the same direction to avoid students facing each other.</p> <p>Cafeterias have been extended into adjoining areas to allow social distancing to the extent possible.</p> <p>Buses/vans are loaded from the back to front, families sit together with two students per seat. Parents/Guardians will be encouraged to transport their child to school if feasible.</p> <p>Students will follow their traditional schedules when feasible.</p> <p>The gymnasiums and the auditorium will continue to be used for elective courses such as band/choir to follow social distancing guidelines.</p>
<p>c. <b><u>Handwashing and respiratory etiquette</u>;</b></p>	<p>Hand sanitizer is and will continue to be available and the use encouraged in each classroom, office, and common area throughout the district. Hand washing/sanitizing is and will continue to be encouraged before breakfast/lunch and will be available to each student.</p> <p>Educational signage is and will continue to be posted throughout all buildings (especially in high traffic areas) in regards to proper hand washing, sanitizing, and respiratory etiquette. (Signage from CDC website)</p>

<p>d. <b><u>Cleaning</u></b> and maintaining healthy facilities, including improving <b><u>ventilation</u></b>;</p>	<p>Custodial staff and Administration has access to EPA approved products, has been trained, and has implemented cleaning regimens that meet OSHA and CDC requirements for sanitizing and disinfecting school facilities in response to COVID-19. This regimen has and will continue to occur daily for all buildings with emphasis on high traffic/touch areas.</p> <p>The school district is currently working on increasing ventilation and air conditioning throughout the building(s).</p>
<p>e. <b><u>Contact tracing</u></b> in combination with <b><u>isolation</u></b> and <b><u>quarantine</u></b>, in collaboration with the State and local health departments;</p>	<p>Students/staff exhibiting symptoms of COVID-19 are immediately sent to and evaluated by a member of the school nursing staff. Those individuals are separated from the building population until deemed proper for reentry to school.</p> <p>The school district will refer to the most recent DOH guidance on home isolation or quarantine and returning to work/school. A doctor's note must be presented for re-entry into school for all students and staff if sent home with COVID-19 symptoms.</p> <p>The nursing staff is responsible for coordination with State Department of Health on contact tracing. Coordination with the DOH will drive the decision on the issues of when a staff member or student can safely return to school.</p> <p>The school district notifies any family and staff member of potential exposure to COVID-19 immediately.</p>
<p>f. <b><u>Diagnostic</u></b> and screening testing;</p>	<p>The school district will continue to list local testing sites that families and community members can access through the districts Covid- Relief webpage.</p> <p>The school district will continue to accept PCR testing for return to work/school requirements.</p>
<p>g. Efforts to provide <b><u>vaccinations to school communities</u></b>;</p>	<p>The school district will work with local health department and pharmacies to provide vaccination opportunities to the willing students and staff.</p>

<p>h. <b>Appropriate accommodations for students with disabilities with respect to health and safety policies; and</b></p>	<p>The school district is and will continue to work individually with students/staff with higher risks for severe illness. The school district develops planning for each student/staff member for attendance and preventative measures while in attendance at school.</p> <p>The school district offers duties that minimize higher risk individuals' contact with others.</p>
<p>i. <b>Coordination with state and local health officials.</b></p>	<p>The nursing staff is responsible for coordination with family physicians, the school physician, Mercer County Health Services and the State Department of Health. Coordination with these entities drives the decision on the issues of when a staff member or student can safely return to school.</p>

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **LAKEVIEW MIDDLE/HIGH SCHOOL** reviewed and approved the Health and Safety Plan on **Monday June 21, 2021**.

The plan was approved by a vote of:

\_\_\_\_\_ **Yes**

\_\_\_\_\_ **No**

Affirmed on: **Monday June 21, 2021**

By:

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*(Signature\* of Board President)*

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*(Print Name of Board President)*

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.